

KELSALE CUM CARLTON PARISH COUNCIL

Minutes of the Kelsale cum Carlton Parish Council Meeting held on Wednesday 29th September 2004 commencing at 7.00pm in the Committee Room, Kelsale Village Hall.

Welcome to Visitors - Open Forum

The Chairman welcomed Mrs. Marie Adams who had recently applied to become a Parish Councillor and would be interviewed when the Meeting closed.

There being no public forum, the Chairman invited Mr. Dominic Green to give a report on behalf of the Kelsale Village Hall Management Committee.

DG began by announcing bookings were up, whilst the Kelsale Pre-School Group was now operating from its new location in the Village Hall. The Group caters for all children from 2-and-half yrs. to school age, with sessions held every afternoon during Term-Time. Mrs. Goldsmith asked for details to be placed in the newsletter and posted on the PC's website.

Roof repairs at the rear of the building were well advanced and much of the decayed timber had been removed and replaced. The existing area of flat roofing that extended beyond Corner Cottage remained to be done. All work was being carried out by Anglia Flat Roofing Ltd.

DG apologised for the recent outage of electrical supply to the post office which had again resulted in considerable inconvenience for the Postmistress. DG explained this problem had been caused whilst testing the alarm system, a procedure he was responsible for.

The Public Entertainment Licence (PEL) had been renewed, but not without a cost of £700 for electrical works by R.W. Curle Electrical Contractors. This concluded DG's report.

In the debate that followed, it was suggested the PC obtain tenders for the provision of an uninterrupted power supply (UPS) to the post office, however Mr. Mann stated the existing supply was reliable and it would be preferable to wait until all the refurbishment work had been completed before this matter was considered again.

The Chairman thanked everyone for their input and moved to the published agenda at 7.25pm.

Present: Mr. J. Pulham-Chairman, Mr. P. Hartley, Mr. A. Trussler, Mr. M. Baker, Mr. A. Revell, Mr. C. Mann, Mrs. E. Goldsmith, Mrs. S. Major, Sir Peter Batho SCDC and Mrs. J. Girling SCC

6270 **Apologies:** Apologies for absence had been received from Mrs. B. Hatley, Mr. N. Sillett and Mrs. M. Andrews SCDC. There were no absentees.

6271 **Minutes:** The Minutes of the previous PC Meeting held in the Village Hall Committee Room on Wednesday 25th August 2004 had been corrected, circulated to all Members, were taken as read and agreed as being a true and accurate of that meeting, were duly signed by Mr. Pulham Chairman of the Parish Council.

6272 **Declarations:** No declarations of Interest were recorded at this stage of the Meeting.

6273 **Matters Arising:** (Minute 6262) SCC/Speed Restriction. The Clerk had received an e-mail on 22/09 from Rod Sore, SCC Safety Engineering Manager, which explained the reasons behind the current delay. The order had not been advertised but this had now been rectified and details of the order will be advertised from 01/10/04 to 22/10/04 incl. Any objections to this order will be put before the Rights of Way Sub-Committee which meets on 09/12/04. This committee will hear the objections and decide whether to overrule or uphold them. Following this process the decision of the R.O.W. Sub-Committee will go before the Executive Committee for ratification on 13/01/05. If everything goes to plan, then the speed restriction can be put in place relatively quickly, if however there are any changes to the order as a result of the objections, this may lengthen the process.

(Minute 6267) Village Appraisal/Draft Questionnaire. Both the Chairman and Clerk had agreed there was a need for a more comprehensive questionnaire coupled to a larger steering committee. The PC had been advised by Suffolk ACRE to have a committee of 12 -14 delegates each with an affiliation to a village organisation. Included in the group would be representation from the PC and perhaps an independent member from the community. The Clerk would be writing to each organisation requesting a nomination. No further action could be taken until the steering committee had been appointed.

(Minute 6269) Car Parking arrangements at Carlton Green. Alternative proposals aimed at solving the parking problems had been discussed on site and were outlined by the Chairman. These latest proposals would involve the removal of an existing hedge (various species), the infilling of an existing ditch, incorporating a new drainage pipe, and the construction of a new service road combined with a realigned public footpath(FP40). These proposals if approved, would provide an additional 4 parking spaces, an increase in play space on the Green, whilst maintaining resident's garden space. Further enquiries were necessary and a site meeting with Guy Pearse, SCC East Area Highways Manager & Annette Robinson, SCC East Area ROW Officer, would be arranged to evaluate the scheme. In the meantime, a site plan would be prepared which will establish legal ownership of the land in question. Mrs.Girling stated she had visited the site on several occasions and felt that the present parking arrangements did not make the best use of the land available. Clerk to action and report at the next Meeting.

(Minute 6269) Bonfire Party 06/11/04. The fireworks had been ordered from Essex Pyrotechnics (same supplier as last year)and a provisional list of Co-Ordinators & Service Providers produced and distributed by the Clerk. The working sub-committee would convene on 04/10/04 to finalize arrangements. The gate from Bridge St. was now unlocked to allow access to the bonfire site.

This concluded Matters Arising.

6274 **Reports:**

S.C.D.C. Sir Peter Batho reported on the forthcoming "Freedom of Information Act" which was due out in January 2005, when all papers, correspondence, e-mail messages etc. pertaining to Council matters, must be available for public inspection upon request.

6274 (Cont)

S.C.C. Mrs.Girling expressed some concern about the proposals currently before the PC regarding street lighting maintenance. At present Alfred McAlpine Infrastructure Services maintained our lighting stock, although their contract with the PC ended on 31/03/03. However, following a review of their business, AM have advised future rates for maintenance will have to rise significantly from 01/04/05 and the PC was being asked to consider the option of joining the SCC scheme for Town & Parish Council Lighting, the cost of which should be less than dealing direct through AM. Mrs.Girling undertook to look into the SCC Scheme and would liaise with the Clerk once her preliminary enquiries were complete.

Suffolk Constabulary. A report from Pc.Matt Gould was read out by the Chairman.

No other reports were tabled and the Chairman moved to the next item.

6275 Planning: Applications received during the Period 26/08/04 - 29/09/04 incl.

- C04/1399 Erection of single-storey extension.
East Green Farm, East Green, Kelsale. **Application withdrawn.**
- C04/1400 Alterations & additions to include erection of single-storey extension
& removal of existing lean-to extension. **Application withdrawn.**
- C04/1759 Erection of stable block on land adjacent to Trust Farmhouse,
Peasenhall Road, Kelsale.

6276 Planning: Decisions made during the Period 26/08/04 - 29/09/04 incl.

- C04/1172 Erection of one & a half storey general purpose out-building
linking to existing garage.
The Lodge, 2 North Green, Kelsale. **Refusal of Planning Permission**

Because all new planning applications were immediately passed to the Planning Committee for action, other Members were often unaware of these applications until they appeared on the Agenda which could be after the deadline date for comments. To ensure everyone was fully aware of the situation regarding those applications received and subsequent decisions made by the Planning Authority, it was agreed the Clerk would circulate details via email. Where a Member did not have access to email, then the Clerk would send out hard copies.

The following application(s) would be considered by the S.C.D.C. North Area Team - Development Control Sub-Committee:

- C03/1798 Retention of reed bed sewage treatment scheme (Retrospective Application).
Carlton Meres Country Park, Carlton.

The Clerk reported he had received a telephone call before the Meeting from Mrs.Andrews concerning the outcome of the Dev.Control Sub-Committee deliberations over this particular application, their decision being to recommend planning permission. **1229**

6276 (Cont).....Furthermore, Members of the Dev.Control Sub-Committee had made a request to The Environment Agency for stringent monitoring of the outflow from the reedbed treatment scheme, with monitoring every two weeks during the busy summer opening period.

At this stage, Mr.Hartley expressed his disappointment with the decision, stating the installation represented a serious public health hazard and proposed the PC should appeal against this decision. The proposal was seconded by Mrs.Major.

PH proceeded to read out the statement he had presented on behalf of the PC when he had attended an earlier meeting of the Dev.Control Sub-Committee. As the debate continued, it was apparent that PH was not convinced the reedbed scheme had been correctly constructed and there was a very real risk of contamination. The Chairman stated he was unaware of any problems associated with this type of sewage system, having researched the subject on the Internet he felt the system at Carlton Meres to be the best available. Because the application in question had hitherto taken up far too much Council time, he was ending any further debate on the matter.

The other application before the Dev-Control Sub-Committee was the following:

C04/1463 Erection of one pair semi-detached bungalows with associated car parking.
Land adjacent to No.14 West View, Kelsale.
Recommend Planning Permission

6277 Finance: Review of Financial Statement for Period 25/08/04 - 29/09/04 incl.

Cheque No.	Payee /Details	Amount
101191	Cash. Wages/Litter Collector. Period 07/08/04 - 03/09/04 incl.	70.00
101192	R.Hatley. For purchase of gazebo.	78.98
101193	Citizens Advice Bureau. Donation.	200.00
101194	Essex Pyrotechnics Ltd For fireworks.	494.00.
D/Debit	E.On UK Plc. Monthly energy supply. Period ending 31/08/04	43.33
S/Order	Alfred McAlpine. Monthly maintenance. Period ending 31/08/04	24.66
	Total	£910.97
Income:		
	Direct credit from COIF Inc.Div.	2.59
	Interest for Period 07/07/04 - 05/09/04 incl.	17.91
	Total	£20.50

6277 (Cont)

Bank Balances:

Current A/C as per Statement No.235 @ 27/089/04	5088.14
Business Res.A/C as per Statement No.67 @ 06/09/04	7221.71
Total	<u>£12309.85</u>

The Financial Statement was approved without amendment.

6278 Suffolk Policing Forum

Details circulated.

6279 Parish Council Lighting

Matter carried forward, pending outcome of enquiries into S.C.C. Scheme for Town and Parish Lighting as raised in Cllr.Girling's Report (Minute 6274 Refers)

6280 Matters Arising

Mr.Mann requested an update on the SCDC Outdoor Playing Space Funding Scheme. The Clerk would obtain a current statement. It was important to remember the monies are held in the scheme for 10 years and if not spent is returned to the applicant.

Mr.Trussler reported overgrown vegetation had obscured the school road sign in Carlton Road. Clerk to inform Highways.

There being no further business to discuss the Chairman thanked everyone for attending and formally declared the Meeting closed at 9.30pm.

The next Meeting of the Kelsale cum Carlton Parish Council will be held on Wednesday 27th October 2004, commencing at 7.00pm in the Committee Room, Kelsale Village Hall.